

Northern Territory Writers' Centre Inc

Annual General meeting

Agenda

5-6pm ACST, Tues 8 April 2025

Via Zoom and In person at Red Hot Arts, 67 Bath Street, Mparntwe/Alice
Springs, NT 0870

Open meeting at:

Item No	Agenda Item	Person Responsible	Status/Action
	<i>Northern Territory Writers' Centre recognises Australia's First Nations people as the first and rightful storytellers and keepers of knowledge of our land and pay our respects to elders – past, present and emerging.</i>	Chair	
1	Attendance:	Chair	For noting by Secretary
2	Apologies:	Chair	For noting
3	Proxies:	Chair	For noting
4	Quorum (10 members constitutes a quorum):	Chair	For noting
5	Previous AGM Minutes: Motion to Move as a true and correct record of the previous Annual General Meeting held 16 April 2024 . Moved: Seconded:	Secretary or Chair	For approval
6	Business arising from previous AGM: None	Chair	For noting
7	Reports: 7.1 Motion to Move the Annual Report Moved: Seconded: Approved/Rejected 7.2 Motion to Move the Annual Financial Statements & Auditors Report Moved:	Chair	For approval For approval

	<p>Seconded: Approved/Rejected</p>																																			
8	<p>Appointment of Auditor for 2025:</p> <p>Motion to Move Brian Tucker Audit be appointed as the company to provide the 2025 audit.</p> <p>Moved: Seconded:</p>	Chair																																		
9	<p>Appointment of Returning Officer: Appointment of the ED to monitor and complete the nominations and appointment of the Board.</p> <p>ED to declaration of all positions vacant</p>	Chair																																		
10	<p>Nomination of Board of Management for 2023/24</p> <p>10.1 Nominations received prior to meeting</p> <p>10.2 Nominations from the floor</p> <p>Please note two seats are reserved for First Nations members.</p> <p>10.3 Election of Board of Management for 2024/2025</p> <table border="1"> <thead> <tr> <th></th> <th>Position</th> <th>Name</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>President</td> <td></td> </tr> <tr> <td>2</td> <td>Vice President</td> <td></td> </tr> <tr> <td>3</td> <td>Regional VP</td> <td></td> </tr> <tr> <td>4</td> <td>Public Officer</td> <td></td> </tr> <tr> <td>5</td> <td>Treasurer</td> <td></td> </tr> <tr> <td>6</td> <td>Secretary</td> <td></td> </tr> <tr> <td>7</td> <td>Board Member</td> <td></td> </tr> <tr> <td>8</td> <td>Board Member</td> <td></td> </tr> <tr> <td>9</td> <td>Board Member</td> <td></td> </tr> <tr> <td>10</td> <td>Board Member</td> <td></td> </tr> </tbody> </table>		Position	Name	1	President		2	Vice President		3	Regional VP		4	Public Officer		5	Treasurer		6	Secretary		7	Board Member		8	Board Member		9	Board Member		10	Board Member		Chair	
	Position	Name																																		
1	President																																			
2	Vice President																																			
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9	Board Member																																			
10	Board Member																																			

	11	Board Member			
	12	Board Member			
	Board Induction scheduled for 29 April 2025 5-6.30pm online. All existing and new Board members are requested to attend.				
Close				Chair	